



Waterloo  
Job Shop



**Job Title: Café Manager**  
**Location:**  
**Job Type: Full Time**  
**Company:**  
**Job Duration: 3 month +**  
**Salary: £22-25K pro rata**  
**Closing Date: Unspecified**

**Job Summary:**

We are looking for a creative, joyful and committed Café Manager to set-up and run a coffee shop as part of our Enterprise and Community Hub. This role is much more than just managing a coffee shop, you would bring your ideas and develop the space together with our team. Our vision is to create a place where we offer high quality gourmet coffee in a friendly atmosphere with great customer service, so the local community and busy commuters can enjoy a relaxing environment and escape the daily stress of life.

**Duties and Responsibilities:**

- Delivering the smooth running of the café with attention to superb customer service
- Developing a supplier base by sourcing products through local networks
- Managing Finances, implementing a cash flow reporting and cost control system
- Managing day to day operations and administration
- Serving coffee and all other shop floor activities
- Recruiting barista and café assistants
- Managing and assigning work for the team, establishing an efficient rota system
- Training employees on all aspects of service and selling techniques.

**Essential Requirements:**

- Dedication to outstanding customer service
- Strong knowledge of products, skills and service quality
- Ability to promote healthy and artisan products
- Experience in people management and training people
- Clear knowledge of basic accounting and money management
- Competent in using POS technology
- Interest in social enterprises
- Genuine passion for the role, at least 1 year experience in a similar role
- Ability to keep a clean, tidy and safe working environment
- Well organized, detail orientated and able to multi task
- Must have effective problem solving/decision making abilities

**If you are interested in this position please send your CV and Covering Letter to:**

**[darryl.monfries@southbanklondon.com](mailto:darryl.monfries@southbanklondon.com)**

**Or call Darryl Monfries on: 0207 202 6930**